

ALLINGTON & BOSCOMBE PARISH COUNCIL

Clerk: Rebecca Hathaway-White
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**Annual Meeting of Allington & Boscombe Parish Council to be held at Boscombe Social Club
on Tuesday 15th September 2026 at 7.30pm**

All Parish Council Meetings are open to the Public and Press.

9th September 2026

To All Members of Allington & Boscombe Parish Council

Dear Councillor

You are summoned to attend the Meeting of Allington & Boscombe Parish Council on Tuesday 15th September 2026 at Boscombe Social Club to transact the business set out below.



Rebecca Hathaway-White
Parish Clerk

MEETING SCHEDULE

7.30 - 7.45pm

Public Participation

To enable members of the public to address the Council, with an allowance of three minutes per person, regarding items on the agenda in the first instance and if time permits any matter relating to the village. The period of time designated for public participation shall not exceed twenty minutes. Please note that once the council enters **closed session, residents and members of the public may not speak**, and public participation is suspended until the council returns to open session.

COUNCIL MEETING AGENDA

- 1. Acceptance of apologies for absence.**
- 2. To approve** as a correct record, the minutes of the Council meeting held on 21st July.
- 3. Dispersations and declarations of interest.**
Council is asked to discuss any written requests for dispensation the Clerk may have received from councillors. Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities.
- 4. Council is requested to ratify and authorise payments listed, to be made via online banking.**

Payments to Ratify

Employee Payments (July)	£505.52
South West Landscapes (September)	£373.00
South West Landscapes (August)	£373.00
DJD Property Management (Bus Shelter Repair)	£216.00
Hurdcott Landscapes (July)	£16.08
Moore Secure (June)	£9.00
Moore Secure (July)	£9.00
Moore Secure (August)	£9.00
Chris Hardwick (July)	£33.00
Employee Payments (August)	£501.52
Parish Council Websites (Outstanding Balance)	£839.82
Hurdcott Landscapes (August)	£16.08

5. Parish Accounts for the month ending 31st August 2026

The Clerk will present the parish accounts for the year ending 31st August 2026 for approval.

6. Consultations on planning applications. Council to discuss and make decision on responses: (Please note: in planning matters the Parish Council acts as consultee of the Principal Authority, the Principal Authority being the deciding Body)

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Reference:	PL/2026/04668 - Householder planning permission
Site Location:	Rosewood Cottage, Tidworth Road, Allington, Salisbury, SP4 0BW
Proposal:	Retrospective application for the retention of a timber domestic garden outbuilding
Applicant Name:	Mrs Charlotte Simms
Officer Name:	Mary Rose Scott
Respond By:	17 September 2026

Planning Decisions to note

None

7. **Annual Inspection of Assets.** Cllrs are asked to review the updated asset register, previously circulated. **Motion;** to adopt the asset register.
8. **Bus Shelter Repair Quote.** Cllrs are asked to consider the quote from Glasdon for the materials to repair the bus shelter. The quote is for £508.64 including carriage but excluding VAT. Quote previously circulated. This quote does not include installation. **Motion;** to resolve to spend £508.64 on materials to repair the bus shelter.
9. **Speed Indicator Device.** Cllrs are asked to consider the purchase of new batteries for the Speed Indicator Device at a cost of £252.78, quote previously circulated. Quote includes carriage and VAT. **Motion;** to resolve to spend £252.78 on new batteries for the Speed Indicator Device.
10. **Defibrillator.** Cllrs are asked consider the purchase of new pads and children's pads for the defibrillator. New pads are £168 including VAT and children's pads are £132 including VAT. <https://defibrillators.bhf.org.uk/defibrillators/zoll/zoll-aed-plus-defibrillators> **Motion;** to resolve to the purchase of new defibrillator pads at a total cost of £300 including VAT.

11. SSEN Grant. Councillors to note we have been awarded an SSEN Grant for resilience equipment of £1621.30. **Motion;** Councillors are asked to grant the Clerk and Chair permission to sign the paperwork accepting the grant.

12. Community Governance Review. Councillors are asked to consider the questions below as part of the Community Governance Review launched on 12th August and respond by the 1st October to assist the committee in identifying areas where it may be appropriate to review arrangements further. **Motion;** Cllrs are asked to decide how they would like to answer each question to feedback to Wiltshire Council ahead of their Community Governance Review.

a) confirm whether you believe your arrangements are effective and convenient, and reflect community interest and identity and why you believe this, or

b) make any suggestions as to why the arrangements should be amended, and why

- Are there any issues regarding your external boundaries? Eg, streets/estates divided by a parish boundary, settlements with closer connection to your parish despite being located in another, anomalies such as a border going through a property etc. If yes, do you have any suggestions for a more effective and convenient boundary? Have you had any discussions with other parishes on these issues? [OS Map Link](#) & [Electoral Boundaries Map Link](#)*
- Do you believe the number of councillors able to be elected for your parish council to be appropriate? Do you struggle to recruit to the places, and would a reduction make sense? Has there been an increase in electorate and would an increase be appropriate?*
- If you are a Parish Meeting, how often do you meet and are you active? Would a parish council or grouping with another parish provide a more effective arrangement and still be appropriate for the community? If not, why?*
- If you are a Parish Council, would a Parish Meeting arrangement be more suitable due to your scale? How would this ensure effective governance?*
- If your parish is warded, what is the reason for the warding and does that reason still apply today? Would a different arrangement be more suitable? Eg more wards, no wards, rebalancing the number of councillors per ward*
- If your parish is unwarded, do you feel the council appropriately represents all parts of the parish? Would warding be suitable?*

13. Overgrown Shrubs, Wyndham Lane. The shrubs at the top of Wyndham Lane have become overgrown and are now obstructing the view of traffic on the A338 coming out of Tidworth. **Motion;** Councillors are asked to consider instructor South-West Landscapes to cut the shrubs back to remove the obstruction agreeing a maximum cost they are willing to pay to do so.

14. Open Spaces Risk Assessment. Councillors are asked to consider the amended Open Spaces Risk Assessment, previously circulated. **Motion;** to resolve to adopt the amended Open Spaces Risk Assessment.

15. Social Media Policy. Councillors are asked to consider the Social Media Policy, previously circulated. **Motion;** to resolve to adopt the Social Media Policy.

16. Standing Agenda Item – Village Hall

i) **Village Hall Update**

ii) **Security Solution.** Councillors are asked to consider the control of the upper and lower car parks at the Brunton Memorial Hall. The Village Hall Trustees have asked Cllrs to consider the installation of barriers <https://www.barriersdirect.co.uk/easy-lift-manual-arm-barrier-sb4-gs-2m-to-8m-span-gas-strut-assisted-effortless-one-person-operation-fully-welded-steel-aluminium-free-custom-cut-to->

[size? gl=1*1ikrxmz* up*MQ..* gs*MQ..&gclid=EAlaIQobChMIIP7kkOCYlgMViohQBh3EPDoWEAAAYASAAEgKUY D BwE&gbraid=0AAAAADyUWgHjfy-JwZrZOriiwKGyrgF7q](https://www.google.com/search?gl=1*1ikrxmz* up*MQ..* gs*MQ..&gclid=EAlaIQobChMIIP7kkOCYlgMViohQBh3EPDoWEAAAYASAAEgKUY D BwE&gbraid=0AAAAADyUWgHjfy-JwZrZOriiwKGyrgF7q). **Motion;** to agree to endorse the Village Hall Trustees to explore the option of installing security barriers to the Village Hall. Final permission would need to be sought before any installation.

17. Updates and items outstanding from previous meetings, to include

- i) Riverside Rise Service Charge

18. Standing Agenda Items

- i) Parish Steward
- ii) LHFIG

19. Items for the newsletter, notice boards and website. Council to inform the clerk.

20. Partnership Meetings to consider attending:

- i) Southern Wiltshire Area Board – 15th October
- ii) LHFIG

21. Date of next meeting – Tuesday 20th October, venue TBC

The minutes of this meeting will be available to all members of the public from the village website www.allingtonboscombewilts-pc.gov.uk, the Parish Notice board or by contacting the Parish Clerk.